



Business owners can find it challenging to understand your occupational health and safety responsibilities especially when a worker is injured. The WSIB can help. We invite you to a free health and safety training program which will explain both your occupational health and safety and WSIB requirements. By taking part in the WSIB's "Building your Health and Safety Program", you will receive:

- ✓ **Information on how to reduce your WSIB costs**
- ✓ **Hands on training for Occupational Health and Safety Act and the Workplace Safety and Insurance Act**
- ✓ **Free, accessible and easy-to-understand health and safety resources**
- ✓ **Free ongoing support with a small business health and safety consultant**

Through this voluntary health and safety program, your company will receive a one-time 5% rebate on your previous year's WSIB premiums after you meet all of the following requirements:

- ✓ **Attends all 3 in-class training sessions (each class is 4 hours)**
- ✓ **Completes a self-evaluation,\***
- ✓ **Completes a health and safety action plan,\***
- ✓ **Develops an inspection procedure and return to work procedure\***

**FREE**  
TRAINING  
and RESOURCES

**Learn more at [wsib.on.ca](http://wsib.on.ca)**

*\*Resources and templates will be provided.*

# Building your Health and Safety Program

WSIB Account #	WSIB Firm #	# of Workers	Do you have other WSIB Account #s? <input type="checkbox"/> Yes _____ <input type="checkbox"/> No
Company Legal Name:		Company Trade Name:	
Street Address:		City/Town:	
Postal Code:	Phone #:	Fax #:	
Participant 1 (Owner)**:		Job Title:	Business email:
Participant 2:		Job Title:	Business email:

TERMS AND CONDITIONS OF PARTICIPATION:	INITIALS
1. The participant is the owner or senior manager** of the company (see definition below).	
2. The owner or senior manager must attend all three sessions and complete program requirements.	
3. Employer premiums must be \$90,000 or less.	
4. Employer's WSIB account must be in good standing (paid up to date).	
5. An employer who experiences a traumatic fatality while participating in the program will be disqualified from receiving the program rebate.	
6. Employer cannot be currently registered in the Safety Groups program or have received a SCIP or Building Your Health and Safety Program rebate in the past.	
7. Participants may be asked to complete questionnaires, surveys or interviews as part of the ongoing program evaluation.	
<b>Owner/Senior Manager Signature:</b>	<b>Date:</b>

*\*\*Definition of senior manager: The key decision-maker within the company who is responsible for approving the allocation of resources on behalf of the company (people, equipment, training, and materials).*

Please select one location date and location:

Location	Dates	Times
<b>Owner/senior manager must attend all 3 in-class training sessions.</b>		

**Please return this form by email, fax or mail to the attention of:**

Program Administrator, WSIB, Workplace Health and Safety Services Division  
200 Front St. West, 11th Floor, Toronto, ON M5V 3J1  
phone 1-800-387-0750, ext. 5533 or 416-344-5533 Fax: 416-344-3493  
or email: [smallbizsafety@wsib.on.ca](mailto:smallbizsafety@wsib.on.ca)

**You will receive a confirmation by email before the session.**

