



**WAUBETEK**  
 Business Development Corporation  
*Investing in the Aboriginal Business Spirit*  
 A Community Futures Development Corporation



# FINANCING APPLICATION

## HOW DID YOU HEAR ABOUT THE PROGRAMS AND SERVICES OF WAUBETEK?

<input type="checkbox"/> Economic Development Officer	<input type="checkbox"/> Signs	<input type="checkbox"/> Word of Mouth (friends/family)	<input type="checkbox"/> Waubetek Website
<input type="checkbox"/> Outreach	<input type="checkbox"/> Information Sessions	<input type="checkbox"/> Waubetek Newsletter	<input type="checkbox"/> Other (specify) _____

## APPLICANT INFORMATION:

Applicant Legal Name:	Business Operating Name:
Mailing Address:	Business Address (if different from mailing address):
Residence telephone number:	Business or Work telephone number:
E-mail and/or website address:	Fax number:

## OWNERSHIP INFORMATION:

OWNERSHIP STRUCTURE:		<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership*	<input type="checkbox"/> Incorporation	<input type="checkbox"/> Other
Applicant Legal Name	Heritage (please check one below)		Gender	% Owned	SIN (optional):
	Status	<input type="checkbox"/> Non-Status	<input type="checkbox"/> Male		Date of Birth (dd/mm/yy):
	<input type="checkbox"/> Metis	<input type="checkbox"/> Inuit			
<input type="checkbox"/> Non-Aboriginal		<input type="checkbox"/> Female			

\* If there are more than two applicants, please attach sheet with same information above for each applicant.

<b>APPLICANT/OWNER'S SUMMARY OF NET WORTH:</b>			
<b>ASSETS</b>	<b>\$</b>	<b>LIABILITIES</b>	<b>\$</b>
Cash/Bank balance(s)		Credit Card/Charge account balances	
Real estate		Mortgages	
Equipment		Loans outstanding	
Vehicles		Vehicle loans outstanding	
Other (specify)		Other (specify)	
<b>Total assets (A)</b>		<b>Total Liabilities (B)</b>	
<b>Applicant/Owner's Summary of Net Worth:</b>		<b>(A) - (B) = \$</b>	

<b>ESTIMATED PROJECT COSTS</b>	<b>\$</b>	<b>ESTIMATED PROJECT FINANCING</b>	<b>\$</b>
<b>Business Planning</b> Consultant costs Environmental Assessment		Applicant Cash Equity (25%) Aboriginal Business Equity Fund (75%)	
<b>Capital:</b> Building Equipment Inventory (3 months) Other:  <b>Operating capital:</b> Insurance (3 months) Utilities (3 months) Other:		Applicant Cash Equity (minimum 10%) Aboriginal Business Equity Fund (up to 40%)  Commercial Loan (Waubetek, Dealer Financing, Bank, or Credit Union) Specify: _____  Other financing e.g. First Nation funds. Please specify: _____	
<b>Marketing</b> Signage/Advertising Website Tradeshows		Applicant Cash Equity (25%-40%) Aboriginal Business Equity Fund (60%-75%)	
<b>Business Support</b> Bookkeeping Training Legal Mentor		Applicant Cash Equity (25%) Aboriginal Business Equity Fund (75%)	
<b>Total Project Costs</b>	<b>\$</b>	<b>Total Project Financing</b>	<b>\$</b>

<b>APPLICANT CHECKLIST:</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
<b>Attach resume (include photocopies of any certifications / licenses you have attained that pertain to this business).</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Attach copies of the past three years of financial statements if this is an <u>existing</u> business.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Attach a brief summary of the project (in 1 or 2 pages) or a copy of your business plan (if completed).</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Attach identification. This includes: Birth Certificate, Aboriginal Ancestry (Certificate of Indian Status, Metis Nation of Ontario Membership Card) and Driver's Licence (photocopy all front and back).</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Provide proof of cash equity in the form of bank statement.</b> Date of statement (dd/mm/yy) <span style="float:right">Amount available (\$)</span>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>If your business is located <u>on-reserve</u>, attach a First Nation business permit, if required and your Certificate of Possession. If you are <u>off-reserve</u>, provide applicable licenses (federal, provincial, or municipal).</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Existing businesses attach the following forms; Business Registration with Canada Revenue Agency, Master Business License, and Workplace Safety and Insurance Board Registration (if applicable).</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Will your project have any possible negative environmental impacts?</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Attach list of proposed security or collateral if you are applying for a commercial loan including description (make, model and VIN) and estimated value.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Are you related to a member of the Waubetek Board or staff? If yes, please specify the relationship.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Have you ever declared bankruptcy? If yes, please provide written details of the bankruptcy.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Attach a partnership agreement and/or articles of incorporation of the business if applicable.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Have you received any previous financial assistance from Waubetek or the Government of Canada? If yes, please give description.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Do you or your business owe money to the Government of Canada? If yes, please specify.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Provide written cost quotations from the supplier for any costs greater than \$1,000. The quote must contain business address, phone number and price. For costs greater than \$10,000, we require 3 quotes.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Provide copies of any business contracts or letters of intent from potential customers for your business.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Attach confirmation that the business has, or a quote for adequate commercial liability and business property insurance.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Are there any reasons (legal, medical, etc.) why you may not be able to complete your project? If yes, please provide a written description of the issue(s).</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Attach a quote or confirmation that the business has or will enter into an acceptable bookkeeping contract with an accountant/bookkeeper in order to provide annual financial statements to Waubetek. Accountant/Bookkeeper Name: _____</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**DECLARATION:**

I (We) certify that all information given in this application is true and complete.

I (We) authorize and consent to having the Waubetek Business Development Corporation obtain from and share with persons or organizations, public or private, any information necessary to complete the assessment of the project outlined in this application.

I (We) authorize the right of access to Aboriginal Affairs and Northern Affairs Canada officials to review any of my client files maintained by the Waubetek Business Development Corporation.

I (We) authorize the Waubetek Business Development Corporation to audit the records of my business during the term of my agreement with Waubetek.

I (We) understand that any false information given in this application and any accompanying materials may result in the rejection of this application or the immediate demand for the repayment of the loan in full with any interest accrued thereon.

I (We) authorize Waubetek Business Development Corporation to verify the information provided on this application as to my credit and employment history.

\_\_\_\_\_  
Please Print Name of Applicant

\_\_\_\_\_  
Signature of Applicant

Signed at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(location) (day) (month) (year)

**\*\*\*IMPORTANT NOTICE\*\*\***

Costs incurred prior to written approval for Financing by Waubetek will not be eligible. Also, cash payments for approved project purchases are also not eligible.

Once this application is complete...mail or fax to Waubetek.

For further information or assistance with this application, please contact our office at:

**Waubetek Business Development Corporation  
P.O. Box 209, 6 Rainbow Valley Road  
Birch Island, Ontario P0P 1A0  
Phone: (705) 285-4275  
Fax: (705) 285-4584  
E-mail: waubetek@waubetek.com**

For office use only:

Date Application Received by Waubetek	Receiver's Initials	Business Location	BDO Initials
<p style="text-align: center;">_____/_____/_____ Month / Day / Year</p>			