



WAUBETEK
BUSINESS DEVELOPMENT CORPORATION
A Community Futures Development Corporation



*Investing in
the Aboriginal
Business Spirit*

BUSINESS SERVICES MANAGER POSITION

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POSITION

The Waubetek Business Development Corporation is seeking to immediately fill the position of Business Services Manager to serve on Waubetek's management team and lead our Business Development Team.

As a financial institution involved in commercial lending, this position is critical within the organization to help oversee the delivery of Waubetek's business services. This position reports directly to the Waubetek General Manager. As a member of Waubetek's Management Team, the individual for this position must have the following qualifications:

Business Services Manager Qualifications/Duties:

- a) Five years or more of commercial lending experience;
- b) Must have graduated from a post-secondary program in any of business administration, commerce, economics and/or accounting programs;
- c) Demonstrated management and staff supervisory experience in guiding a team, ensuring proper and timely reporting, problem-solving skills, and accountability;
- d) Proven ability to prepare business analyses that may be required for the more complex cases for financing;
- d) Excellent communication and writing skills; and
- f) Information Technology (IT) management experience would be an asset to help manage Waubetek client database and loan software.

Please submit a letter of application addressing each of the requirements above, a detailed resume and 3 reference letters no later than **4:30 p.m. on Friday, February 18th, 2022**, to the attention of the General Manager, Waubetek Business Development Corporation via email to dmadahbee@leach@waubetek.com with the subject "**Business Services Manager Position**". Miigwetch!